

Dolores Public Library District

1002 Railroad Avenue/PO Box 847

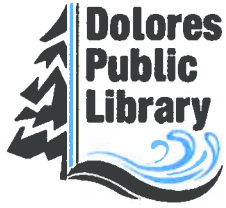
Dolores, CO 81323-0847

970-882-4127

www.doloreslibrary.org

2021 Budget





Dolores Public Library District
1002 Railroad Ave/PO Box 847, Dolores, Colorado 81323-0847
(970) 882-4127 (970) 882-2224 (Fax)
www.doloreslibrary.org

"Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation."
-Walter Cronkite

2021 Budget Message

The past year has definitely been a period of unique challenges for the Library leadership with the global pandemic and serious economic and social justice issues within our community. The new Library Director, staff, and Board have followed the ever evolving COVID-19 situation and have implemented closure and reopening plans that maximized our services to our patrons while respecting and protecting the safety of both our patrons and staff. We have done so in a safe and cautious manner, and have followed all generally accepted procedures and state mandated policies. Here are a few of the key accomplishments at the Dolores Public Library in 2020:

- We enhanced our financial position by creating two investment accounts.
- We developed a cash flow projection model to guide future investments.
- We formalized a financial contingency plan for the Library District.
- We increased our grant revenue and purchased eight new laptops.
- We organized the current filing system and developed a new records management plan.
- We increased our Summer Reading Program participation while transitioning to remote programming.
- We worked on several key facilities issues and completed the LED light replacement project.
- We inventoried and began weeding the entire collection.

In 2021 we will continue to provide a variety of youth and adult services and programs while focusing on a few key areas including technology, staffing needs, records management, and partnership development. Regarding technology, we will begin replacing our older desktop computers and updating our phone system. We will work to spread those expenses over the next several years. We will also get rid of outdated technology and other items that are taking up valuable library space. Our goal is to maximize the space we have available to provide access to as many books and other resources as possible. Finally, we would like to work with the other public libraries in the county as well as other local organizations to develop future partnerships and programs. We believe that by working with our local partners we can maximize the impact that we have in our community. The budgetary basis of accounting timing measurement method used by the Dolores Public Library District for its governmental activities is the modified accrual basis.

Your community source for knowledge, personal growth, and opportunities for lifelong learning!

**Dolores Public Library District Budget
Fiscal Year 2021**

<u>Revenue</u>	2019	2020	2021	2022
Beginning Fund Balance: January 1	\$ 550,757	\$ 577,328	\$ 597,299	\$ 544,987
Revenue	\$ 286,220	\$ 295,754	\$ 296,674	
Total Available	\$ 836,977	\$ 873,082	\$ 893,973	
 <u>Expenditures</u>				
Operating Expenditures	\$ 234,251	\$ 251,385	\$ 310,586	
Treasurer's Fees	\$ 4,836	\$ 4,914	\$ 6,000	
Capital Outlay	\$ 20,562	\$ 19,484	\$ 32,400	
Total Expenditures	\$ 259,649	\$ 275,783	\$ 348,986	
Profit and/or Loss	\$ 26,571	\$ 19,971	\$ (52,312)	
 <u>Reserved for Future Expenditures (Dec. 31)</u>				
TABOR - Amendment 1 Reserved	\$ 11,899	\$ 12,000	\$ 12,000	
Contingency Fund	\$ -	\$ 104,273	\$ 175,000	
Fund Balance	\$ 565,429	\$ 481,026	\$ 357,987	
Total Reserved	\$ 577,328	\$ 597,299	\$ 544,987	

REVENUE:		Final Estimate		
		Final 2019	2020	Proposed 2021
4000	Property Tax	\$ 241,092	\$ 246,214	\$ 264,174
4010	S.O. and Delinquent Taxes	\$ 28,179	\$ 25,470	\$ 18,000
4130	Donations	\$ 3,626	\$ 4,634	\$ 8,500
4190	Miscellaneous	\$ 6,525	\$ 4,355	\$ 500
4200	Grants	\$ 5,000	\$ 13,500	\$ 4,000
4300	Interest	\$ 1,798	\$ 1,580	\$ 1,500
Total Revenue		\$ 286,220	\$ 295,754	\$ 296,674

EXPENDITURES:

		Final Estimate		
		Final 2019	2020	Proposed 2021
<u>Personnel Expenditures</u>				
5800	Salaries and Wages	\$ 135,746	\$ 142,915	\$ 181,408
5820	Benefits	\$ 1,293	\$ 1,500	\$ 3,500
5810	Payroll Taxes	\$ 10,890	\$ 10,933	\$ 13,878
Subtotal Personnel Expenditures		\$ 147,929	\$ 155,348	\$ 198,786
<u>Operating Expenditures</u>				
5020	Periodicals	\$ 762	\$ 730	\$ 1,000
5030	Outreach Programs	\$ 3,758	\$ 1,924	\$ 6,000
5100	ILL Catalog	\$ 2,100	\$ 2,130	\$ 3,000
5110	Databases	\$ 2,317	\$ 2,920	\$ 3,000
5120	Technical Support and Maintenance	\$ 11,298	\$ 9,188	\$ 15,000
5125	Computers	\$ 675	\$ 5,313	\$ 4,000
5121	Website	\$ 1,379	\$ 1,137	\$ 1,500
5200	Continuing Education	\$ 100	\$ 100	\$ 1,000
5210	Dues and Fees	\$ 1,791	\$ 1,932	\$ 3,000
5230	Insurance: Liability	\$ 7,755	\$ 8,186	\$ 10,000
5260	Travel/Meals/Mileage/Meetings	\$ 566	\$ -	\$ 4,000
5270	Courier	\$ 1,780	\$ 1,201	\$ 1,800
5275	Postage	\$ 483	\$ 599	\$ 600
5280	Professional Fees	\$ 7,100	\$ 7,100	\$ 7,100
5290	Repairs and Maintenance	\$ 5,215	\$ 6,067	\$ 8,000
5295	Janitorial	\$ 7,200	\$ 7,275	\$ 7,200
5296	Snow Removal	\$ 1,773	\$ 2,728	\$ 3,000
5300	Supplies	\$ 5,892	\$ 3,923	\$ 6,500
5310	Marketing	\$ 158	\$ 1,199	\$ 400
5500	Utilities	\$ 11,565	\$ 10,337	\$ 12,500
5520	Copier Lease/Usage	\$ 3,156	\$ 3,028	\$ 3,600
5530	Telephone	\$ 1,326	\$ 1,308	\$ 1,500
5610	Grant Expenses	\$ 4,384	\$ 14,065	\$ 4,000
5620	Internet	\$ 3,600	\$ 3,614	\$ 3,600
5900	Miscellaneous	\$ 189	\$ 32	\$ 500
Subtotal Operating Expenditures		\$ 86,322	\$ 96,037	\$ 111,800
Total Personnel/Operating Expenditures		\$ 234,251	\$ 251,385	\$ 310,586
<u>Capital Outlays</u>				
5000	Books and Materials	\$ 8,313	\$ 4,334	\$ 7,500
5010, 5015, 5017	Electronic Materials	\$ 5,026	\$ 4,405	\$ 6,500
5700	Equipment	\$ 5,221	\$ 8,626	\$ 8,400
5950	Other Projects	\$ 2,002	\$ 2,120	\$ 5,000
5945	Fixed Assets/Equipment > \$1,000	\$ -	\$ -	\$ 5,000
Total Capital Outlay		\$ 20,562	\$ 19,484	\$ 32,400

AMENDED CERTIFICATION OF VALUES

Name of Jurisdiction: DOLORES LIBRARY DISTRICT

New District:

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY

In accordance with 39-5-121(2)(a) and 39-5-128(1), C.R.S. The total Assessed Valuations for taxable year 2020
 In Montezuma County On 11/09/2020 Are:

Previous Year's Net Total Assessed Valuation:	\$59,218,500
Current Year's Gross Total Assessed Valuation:	\$63,352,600
(-) Less TIF district increment, if any:	\$0
Current Year's Net Total Assessed Valuation:	\$63,352,600
New Construction*:	\$534,820
Increased Production of Producing Mines**:	\$0
ANNEXATIONS/INCLUSIONS:	\$0
Previously Exempt Federal Property**:	\$0
New Primary Oil or Gas production from any Oil and Gas leasehold or land (29-1-301(1)(b) C.R.S.)***:	\$0
Taxes Received last year on omitted property as of August 1 (29-1-301(1)(a) C.R.S.) Includes all revenue collected on valuation not previously certified.	\$0.00
Taxes Abated or Refunded as of August 1 (39-10-114(1)(a)(I)(B) C.R.S.):	\$880.45

This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution
 * New Construction is defined as: Taxable real property structures and the personal property connected with the structure.
 ** Jurisdiction must submit a certification to the Division of Local Government in order for a value to be accrued (DLG52 & 52A)
 *** Jurisdiction must submit an application to the Division of Local Government in order for a value to be accrued. (DLG 52B)

USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY

In accordance with the Art. X, Sec. 20, Colorado Constitution and 39-5-121(2)(b), C.R.S. The Actual Valuations for the taxable year 2020
 In Montezuma County On 11/09/2020 Are:

Current Year's Total Actual Value of All Real Property*:	\$494,349,394
ADDITIONS TO TAXABLE REAL PROPERTY:	
Construction of taxable real property improvements**:	\$2,513,927
ANNEXATIONS/INCLUSIONS:	\$0
Increased Mining Production***:	\$0
Previously exempt property:	\$0
Oil or Gas production from a new well:	\$0
Taxable real property omitted from the previous year's tax warrant. (Only the most current year value can be reported):	\$0
DELETIONS FROM TAXABLE REAL PROPERTY IMPROVEMENTS:	\$0
Destruction of taxable property improvements.	\$0
Disconnections/Exclusions:	\$0
Previously Taxable Property:	\$0

* This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.
 ** Construction is defined as newly constructed taxable real property structures.
 *** Includes production from a new mine and increase in production of a producing mine.

NOTE: All levies must be certified to the Board of County Commissioners no later than December 15, 2020


CERTIFICATION OF TAX LEVIES

TO: County Commissioners of Montezuma County, Colorado.

The Board of Dolores Library District hereby certifies the following mill levies to be extended upon the **GROSS** assessed valuation of **\$63,352,600.** Submitted this date: **December 8, 2020.**

PURPOSE	LEVY	REVENUE
1. General operating expenses	4.156 Mills	\$ 263,293
2. (MINUS) Temporary property tax credit/+ Temporary mill levy rate reduction Section 39-1-111.5,C.R.S.	_____	_____
SUBTOTAL	<u>4.156 Mills</u>	<u>\$ 263,293</u>
3. General obligation bonds and interest*	_____ mills	\$ _____
4. Contractual obligations approved at election	_____ mills	\$ _____
5. Capital expenditures (levied through public hearing) Pursuant to Section 29-1-301(1.2),C.R.S.) For (counties and municipalities only)Section 29-1-302(1.5), C.R.S., for (special districts only) or approved at election	_____ mills	\$ _____
6. Refunds/Abatements	<u>.0139</u> mills	<u>\$ 880</u>
7. Other (specify)	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL	<u>4.17</u> mills	<u>\$ 264,174</u>

Contact persons Sean E. Gantt Daytime Phone **970 882 4127**

Signed:  Title **Library Director**

***SPECIAL DISTRICTS must certify separate mill levies and revenues to the Board of County Commissioners, one each for funding requirements of each debt (Section 32-1-1603,C.R.S.) Space is provided on this form. Totals should be recorded above on line 3.**

NOTE: Certification must be carried to three decimal places only. If county boundaries extend into more than one county, please list all counties here: _____

And **all mill levies** must be the same for each county.

Send a complete copy of this form to the Division of Local Government, Room 521, 1313 Sherman Street, Denver, Colorado, 80203, 303/866 2156. Form DLG 70

Appendix – Revised 9/98 C-15

Proof of Publication
CORTEZ | DOLORES | MANCOS
THE JOURNAL
#8 West Main, Cortez CO 81321

STATE OF COLORADO)
) ss.
County of La Plata)

I, Tamara Desrosiers, do solemnly swear that I am a Advertising Representative of The Journal, and that I have personal knowledge of the essential facts stated herein; that the same is a weekly newspaper printed, in whole or in part, and published in the County of Montezuma, State of Colorado, and has a general circulation therein; that said newspaper has been published continuously and uninterruptedly in said County of Montezuma for a period of more than fifty-two consecutive weeks prior to the first publication of the annexed legal notice or advertisement; that said newspaper has been admitted to the United States mails as second class matter under the provisions of the Act of March 3, 1879, or any amendments thereof, and that said newspaper is a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

That the annexed legal notice or advertisement was published in the regular and entire issue of every number of said weekly newspaper for the period of 2 (two) insertion(s); and that the first publication of said notice was in the issue of said newspaper date November 18, A. D., 2020 and that the last publication of said notice was in the issue of said newspaper dated November 25, A. D., 2020

In Witness Whereof I have hereunto set my hand this this 27 day of Nov., AD., 2020

Tamara Desrosiers

Subscribed and sworn to before me, a Notary Public in and for the County of La Plata, State of Colorado, this 27 day of Nov., A. D., 2020

Jeanette P. Schart

332618
Notice of Proposed Budget
Notice is hereby given that a proposed budget for the Dolores Public Library District for the ensuing year of 2021 has been filed in the office of the Dolores Public Library and is available for public inspection. Such proposed budget will be considered at a virtual public hearing at **6:00 pm, Tues., Dec. 8, 2020**. For more information on attending this public hearing please contact the Dolores Public Library at (970) 882-4127 or circ@doloreslibrary.org. Any taxpayer within the District may at any time prior to the final edition of the budget, file or register their objections thereto.
Dated: November 10, 2020
Sean E. Gantt, Director
Dolores Public Library District
Published in The Journal
November 18 and 25, 2020.

JEANETTE P. SCHART
Notary Public
(SEAL) State of Colorado
Notary ID # 20044045627
My Commission Expires 06-06-2021

My Commission Expires _____.

RESOLUTION 2020 – 06
RESOLUTION TO ADOPT BUDGET
(Pursuant to 29-1, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE DOLORES PUBLIC LIBRARY DISTRICT, DOLORES, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021, AND ENDING ON THE LAST DAY OF DECEMBER 2021.

WHEREAS, the Governing Board of the Dolores Public Library District has appointed Sean E. Gantt, Library Director, to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, Sean E. Gantt, Library Director, has submitted a proposed budget to this governing body on December 8, 2020 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 8, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DOLORES PUBLIC LIBRARY DISTRICT, DOLORES, COLORADO:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Dolores Public Library District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Governing Board and made a part of the public records of the County of Montezuma, Colorado.

ADOPTED, this 8th day of December, A.D., 2020.


ATTEST:




Jeanne Becker, President



Rysta Williford, Vice President



Virginia Hernandez, Secretary



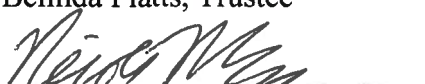
Correen Beecher, Trustee



Sandy Jumper, Trustee



Belinda Platts, Trustee



Nicole Margeson, Trustee

RESOLUTION 2020 – 07
RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE DOLORES PUBLIC LIBRARY DISTRICT, DOLORES, COLORADO FOR THE 2021 BUDGET YEAR.

WHEREAS, the Governing Board has adopted the annual budget in accordance with the Local Government Budget Law, on December 8, 2020, and;

WHEREAS, the Governing Board has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves of fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Dolores Public Library District.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DOLORES PUBLIC LIBRARY DISTRICT, DOLORES, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund for purposes stated:

GENERAL FUND:

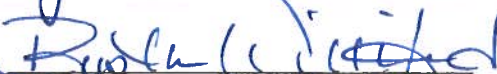
Current Operating Expenses	\$ 310,586
Treasurer's Fees	\$ 6,000
Capital Outlay	\$ 32,400

TOTAL GENERAL FUND \$ 348,986

ADOPTED this 8th day of December, A.D., 2020


ATTEST:


Jeanne Becker, President

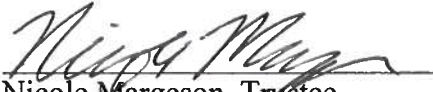

Rysta Williford, Vice President


Virginia Hernandez, Secretary


Correen Beecher, Trustee


Sandy Jumper, Trustee


Belinda Platts, Trustee


Nicole Margeson, Trustee

RESOLUTION 2020 – 08
RESOLUTION TO SET MILL LEVIES
(Pursuant to 39-5-128, C.R.S. and 39-1-111,C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2020, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE DOLORES PUBLIC LIBRARY DISTRICT, DOLORES, COLORADO, FOR THE 2021 BUDGET YEAR.

WHEREAS, the Governing Board of the Dolores Public Library District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 8, 2020, and;

WHEREAS, the amount of money used to balance the budget for general operating purposes from property tax revenue is \$264,174, and;

WHEREAS, the 2020 valuation for assessment for the Dolores Public Library District as certified by the Montezuma County Assessor is \$63,352,600.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DOLORES PUBLIC LIBRARY DISTRICT, DOLORES, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the Dolores Public Library District during the 2021 budget year, there is hereby levied a tax of 4.170 mills upon each dollar of the total valuation for assessment of all taxable property within the Dolores Public Library District for the year 2020.

Section 2,3,4, not applicable.

Section 5. That the Library Director is hereby authorized and directed to immediately certify to the County Commissioners of Montezuma County, Colorado, the mill levies for the Dolores Public Library District as hereinabove determined and set, or be authorized and directed to certify to the County Commissioners of Montezuma County, Colorado the mill levies for the Dolores Public Library District as hereinabove determined and set, but as recalculated as needed upon receipt of the final (December) certification of valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED this 8th day of December, A.D., 2020.

ATTEST:



Jeanne Becker, President



Rysta Williford, Vice President



Virginia Hernandez, Secretary



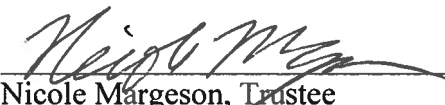
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