

Dolores Library District Board Meeting

June 13, 2023

Call to Order: President Sandy Jumper called the meeting to order at 6:01 p.m.

Board Members Present: Correen Becher, Jeanne Becker, Nicole Margeson, and Beth Mitchell

Board Members Absent: Gina Hernandez and Tamara Woodbury

Director: Sean Gantt

Guests: Staff members Megan Waterman and Jillian Rash

Agenda and Minutes: No additions or corrections were made to either the agenda or minutes. Sandy made a motion to approve both the agenda and minutes as presented. Beth seconded, and the motion carried upon a vote.

Correspondence and Communications: None

Public Comment: None

Financials: *Expenditures*: Beth asked about the \$2,130 payment to CLiC, and Sean explained that is a yearly fee for maintenance of the AspenCat online catalog. Correen asked about the new "Local Grants" line item. Sean said he added that to help him keep track of grants from local entities like United Way. Monies received from the town or county are considered donations, not grants. *P&L*: The Board had no concerns. *Balance Sheet*: Correen asked about the difference from April's ending balance on the two Colorado Trust accounts to the amounts stated on this Balance Sheet. Sean said it is likely a timing issue.

Sandy asked for a motion to approve the May payroll, bills, and financial reports. Jeanne made the motion which was seconded by Nicole. The motion carried upon a vote.

REPORTS

Director's Report: Administrative events Sean spoke of included hiring a new landscaping contractor (the same one the Post Office is using), and bringing on a volunteer to work on the garden. He also investigated replacing/renewing the Xerox lease. Trainings and meetings he mentioned were the CLiC meeting in Durango, the CPLD Retreat in Greeley, and the De-Escalation training through the Pinion Project that the whole staff was able to take part in. Circulation, Contacts, and Programming numbers continue to look positive. Megan reported the Summer Reading Program has started. The first week included a weaving activity which proved to be popular with the children.

Finance Committee: Did not meet

Strategic Plan Update: None

UNFINISHED BUSINESS: None

NEW BUSINESS

Review Bylaws: No major changes to the Bylaws were discussed. Minor changes included taking the word “Public” out of the name of the Dolores Library District, and referring to it as “District” {rather than “Library”) in the document. Sean suggested some other edits of wording to provide more clarity, which the Board agreed to.

Upon Sandy’s request, Jeanne made a motion to accept the changes to the Bylaws as presented. Beth seconded, and the motion carried upon a vote.

HVAC System Discussion: The HVAC system in the building is approaching 20 years old, and one of the three units had to be repaired recently. The Board would prefer to be proactive with the system rather than waiting until one of the units stopped working. Jeanne suggested replacing one unit every two to three years and budgeting for that. It was also suggested that Sean consult with Empire Electric about ways to update the system. Beth suggested contacting heating and air conditioning companies in Durango as well.

Trustee Resignation: Nicole has officially resigned her Board position as she is moving out of the district. Sean will post the opening in the Library and on the website. Board members and staff are encouraged to invite people who might be interested in serving on the Board to submit an application.

Proposed Topics for Next Meeting: The one item proposed for the July meeting, approving the Bylaws, was completed at this meeting, so the Board agreed to not meet in July unless something important comes up. The next meeting will be held August 8, 2023 at 6:00 p.m.

Prepared by Correen Becher, Secretary