



## Technology Plan 2024 – 2026

### **Plan Objectives**

This plan outlines the Library's technology plan for 2024-2026. The Dolores Public Library will continue to provide high quality access to information as well as offer the latest technology possible to its patrons and staff. This plan provides the necessary framework for planning and budgeting for technology line items.

### **Assessment Goals**

**Internet Connectivity:** The Library has contracted with FastTrack since October 2014 to provide the community with faster and reliable Internet through fiber optic cable. The Library will continue to assess the effectiveness and reliability and plan for upgrades as needed.

**Public Access:** Library staff will help library users take advantage of available technology to meet their informational, educational, cultural and recreational goals. The Library now offers twelve public access desktop computers, one AWE kids computer, the self-checkout station, and five public laptops for checkout. Patrons initiate a computer session by logging on with their library account and others can request a guest pass. Wi-Fi is available through a secured network and available throughout the facility. Patrons have access to one printer/copy machine with scanning capabilities, fax service, numerous databases, and downloadable electronic & audio books. Access to electronic resources are provided by links on the website. Technology instruction is offered regularly to patrons on an as needed basis.

**Social Media:** Library staff will keep the Library Website, Facebook, and Instagram updated with current library events. Monthly newsletter and special event flyers are sent through opt in e-mails via the website.

**Tech Support:** The Library currently uses NetForce PC for technical support.

### **Replacement Accomplishments & Goals**

- Replaced 2 aging staff desktop computers with newer laptops
- Replaced phone system
- Replace desktop computers as needed based on technology inventory: \$1,200 each
- Replace Dell PowerEdge T410 Tower Server in 2024: \$5,000 – \$7,000

### **2024-2026 Budget Implications**

- 2024-2026 Replacement Goal (replace 6 desktop computers): \$6,500.00 - \$7,500.00
- 2024-2026 Replacement Goal (replace server): \$5,000.00 - \$7,000.00

### **Professional Development Goals**

The Dolores Public Library supports Continuing Education for all staff. Library staff is encouraged to participate in at least two training workshops, conferences, webinars, and other education opportunities to increase their knowledge of emerging technology. As part of their annual performance evaluation each staff member will provide a summary of this training. Each staff member will also assess their own technology proficiency and provide input on future individualized technology training goals.

### **Annual Evaluation**

In order for the Library to meet its mission and role for the community, the Library District must provide the latest technology and access to its patrons. The Director will oversee the implementation and direction of the technology plan upon Board approval. The Technology Plan will be evaluated annually and adjustments will be made to meet the changing needs of the community as well as the Library's budget. Technology is constantly changing and this plan is only a framework that guides the Library's technology usage.