

Dolores Library District Board Meeting
February 10, 2026
DPL Quiet Room

Call to Order: President Sandy Jumper called the meeting to order at 6:00 p.m.

Board Members Present: Correen Becher, Jeanne Becker, Hassan Hourmanesh, and Emily Wisner

Board Members Absent: Gina Hernandez

Director: Sean Gantt

Guests: Town of Dolores Board members Chris Holkestad, Sheila Wheeler, and Marie Roan; staff member Hannah Carloni; recommended DLD Board Members Lee Hallberg, Belinda Platts, and Leah Burkett; DLD accountant Chris Majors of Majors and Haley, P.C.; and community members Diana Donohue, Peggie Buckholts, Mark Lange, and Bill Ivy

Agenda Approval: Jeanne suggested moving the Approval of the Audit Exemption to just after public comment. Hassan made a motion to approve the agenda as amended, Jeanne seconded, and the motion carried.

Approval of Minutes: On the minutes from January 13, Jeanne said Mark L's name is Lange. Also on the minutes from January 13, Emily wanted it recorded in the minutes that she asked for a written procedure for cash donations to be developed. Upon Sandy's request, Jeanne made a motion to approve the minutes with the suggested change and addition from the January 6, January 13, and January 27 meetings and work session. Hassan seconded the motion which carried upon a vote.

Correspondence and Communications: Sean had none. Sandy had received a patron complaint which will be addressed during the Executive Session later in the meeting.

Public Comment: Bill Ivy suggested the meeting room be designated the "Carole Arnold Public Room" and asked that the Board consider his request in the near future. Marie Roan suggested that Board meetings be recorded. Sandy thanked the public for their comments.

Financials:

1. **Expenditures:** Correen noted there was no payment to Empire Electric, which is attributed to Empire Electric changing billing cycles. Hassan asked about the attorney expenses. A discussion evolved regarding amending the budget, which will likely be done when the District has a better idea of professional fees expenses.
2. **P&L:** Hassan commented on the \$4,000 donation, which was from Friends of the Dolores Library.
3. **Balance Sheet:** Belinda asked when the statements from the Colorado Trust Accounts come, and Sean said they come monthly, usually after the Board meeting.
4. Upon request, Jeanne made a motion to approve the financials as presented. Hassan seconded, and the motion carried upon a vote.

REPORTS

Learning Moments: A Board Retreat is scheduled for February 21 from 10 a.m. to 4 p.m.. Sandy presented a proposed agenda from Polly Gallagher of the State Library Board. Sandy asked for input. The three new proposed Board members are invited along with Leigh Reeves, Town Manager. Suggested changes to the retreat agenda can be sent to Sandy in the next few days.

Director's Report: Sean highlighted the installation of staff computers and a quote for trustee email accounts from NetForce. Emily offered an alternative option that includes intranet. A discussion developed regarding the issue, and Sean will research further. He also noted the craft sessions and transporting children from the school to the Library on Wednesdays. Sean presented the 2026 Annual Action Plan the staff developed at their retreat. Emily wants HVAC

addressed sooner rather than later. Sean feels the ADA button needs to be taken care of soon. Jeanne asked for clarification on the storage issue. Sean also included annual statistics from 2019-2025 as well as monthly numbers for 2025.

Finance Committee: Sandy reported the Finance Committee met February 5. She quickly summarized the 2025 amounts discussed during the Financials portion of the meeting. Included in the Board packet was a 2025 summary of the Dolores Public Library Foundation Fund through Onward! She verbally summarized the Fund started 2025 with \$51,794, income through donations and investments totaled \$25,448, expenses were \$1,178, and the year ended with a balance of \$76,064. She asked the Library Board to authorize the Foundation Fund Advisory Board to transfer \$26,000 from the Fund to the Library's general fund to help cover the unanticipated expenses. A discussion evolved regarding what expenses the Fund transfer should cover. Emily wants more funds to go to programming. An amended budget will need to be developed once the attorney fees and workplace environment study costs are known. Upon Sandy's request, Jeanne made a motion to authorize the Dolores Public Library Foundation Fund Advisory Board to request Onward to move \$26,000 for unanticipated expenses to the Library. Emily seconded, and the motion carried.

UNFINISHED BUSINESS

Review/Approve Changes to DLD Bylaws: A discussion developed around the wording in Article II, Section 4. The District's attorney just sent new language in that portion of the bylaws. Emily made a motion to adopt the bylaws with the most current revisions, Jeanne seconded, and the motion passed when voted on.

Discuss Information Gathering and Sharing Practices by Other Boards: Postponed until April meeting.

Review Executive Session Policy: A short discussion was had on the attorney's revisions of the policy. Jeanne made a motion to approve the Executive Session Policy as presented. Hassan seconded, and the motion carried.

Approve Revised Intergovernmental Agreement (IGA): Discussion was had regarding item 13. Hassan made a motion to approve the IGA as revised, Jeanne seconded, and the motion was carried.

NEW BUSINESS

Review Job Descriptions: After a short discussion, no changes were suggested.

Approve Audit Exemption: Chris Majors asked for questions regarding the audit exemption. Chris referred the Board to the end-of-year P&L for final income and expense totals. The Library has a fund balance of \$641,000 and had a loss in 2025 of \$11,700. Emily questioned the reserve amount being unusually large. Chris replied the reserves are healthy but not out of the ordinary. Hassan asked about distributing monies into different funds. Chris said that is not necessary for an organization such as the Library District. He said all looks good and the books are in good shape.

Emily made a motion to approve Resolution 2026-01 for Exemption from Audit. Hassan seconded. The motion passed upon a vote. The forms were passed to each Board Member present for their signatures.

Discuss Workplace Assessment RFP and Form Committee to Review Applications: Sandy went over the proposal she has sent to different consultants. She asked for responses by February 18 which will be presented to Board members on February 21. The Board can then review and choose the top 3. A final decision will be made at the March 10 regular meeting.

Form Ad-Hoc Committee to Prepare Statement of Work for Guidance in Working with Counsel: Sandy asked for a motion to approve the committee. Jeanne made a motion to form an ad-hoc committee to prepare a statement of work for guidance in working with counsel. Hassan seconded. The motion was carried. The committee will consist of Emily, Hassan and Sandy.

Executive Session to Discuss a Complaint Received Pursuant to CRS 24-6-402(4)(f) Personnel Matters: Emily made a motion to enter into Executive Session with just the Trustees present to review and discuss the Complaint pursuant to CRS 24-6-402(4)(f), Hassan seconded. The motion passed. The regular meeting was suspended at 7:45 p.m.

Some Board members left the room for a quick break. A short discussion developed about the wording of a motion temporarily suspending term limits that was made during the December meeting.

The Executive Session began at 7:52 and ended at 8:15. The Board did not adopt any policy, position, resolution, rule, regulation, or take any formal action.

The Regular meeting resumed at 8:17 p.m.

Discuss the Executive Director's Goals for 2026: Sandy brought the meeting back to open session. After discussion, the Board suggested Sean update the trustees quarterly of progress toward the goals. Jeanne would like to have a dollar amount on the increase of funds raised from grants and donations. A discussion followed.

Adjourn: Sandy adjourned the meeting at 8:42 p.m.

Proposed Topics for Next Meeting: March 10, 2026 at 6:00 p.m.:

- Review Strategic Plan Goal: TBD
- Award Workplace Assessment Contract

Prepared by Correen Becher, Secretary