Dolores Library District Board Meeting
February 22, 2023

Call to Order: President Sandy Jumper called the meeting to order at 6:07 p.m.
Board Members Present: Correen Becher, Jeanne Becker, Nicole Margeson, Beth Mitchell, and Tamara Woodbury (via Zoom)
Board Members Absent: Gina Hernandez
Director: Sean Gantt
Guests: None

Agenda and Minutes: Since the Board was unable to meet in person, Sandy suggested we postpone the "Learning Moments" presentation, the approval of the Resolution for Exemption from Audit, and the review of the job descriptions until the March meeting. There were no corrections or additions or to the minutes. Jeanne made a motion to approve the changes to the agenda and to approve the minutes as presented. Beth seconded the motion which passed upon a vote.

Correspondence and Communications: Sean included a letter written by Mel Heath regarding the Accessible Parking Spaces issue. Also included was a proposal from the staff to be able to work remotely. Beth expressed concerns regarding workers' comp liability so Sean said he would check on that. Jeanne felt this request would be better discussed at an in-person meeting and perhaps in Executive Session. The Employee Handbook is scheduled to be reviewed in April. Sandy suggested we wait until then to make a decision.

Public Comment: None

Financials: Correen asked about the difference of about $600 for snow removal between the Expense Report and what the P&L shows. Sean said he might have made a payment in early February which would not be reflected in the January P&L and that he would investigate it. The Fixed Assets are showing a balance of 0 (zero) because the Board felt it wasn't necessary to report that every month. Sandy asked if it was possible to "deselect" that section when printing the report.
Beth made a motion to approve the January payroll, bills, and financial reports. Correen seconded the motion which passed upon a vote.

REPORTS
Learning Moment: Postponed until March meeting

Director's Report: Events Sean highlighted for January included closing the books and finishing year-end stuff for 2022, working with Chris Majors on the Audit Exemption, the new phone system is now up and running, hiring a new snow removal person, and the Onward! Board approving the changes the Library would like to make to its fund. The Officers agreed to meet shortly before the March meeting to discuss naming the new fund.

Finance Committee: The committee met February 8 via Zoom. Sandy reported they reviewed the final financial reports. Chris Majors will sign the Audit Exemption and turn it in by March 30. Sean checked with the Montezuma County Treasurer on the shortfall of property tax revenue. He said two large taxpayers in the district haven't paid their taxes yet creating the shortfall. Sean also made the Board aware of substantial increases in natural gas and snow removal expenses so far this year.

There was no Unfinished Business, and the New Business items were postponed until the March meeting.

ADJOURN: The meeting adjourned at 6:33 p.m.

Proposed Topics for Next Meeting: March 14, 2023, at 6:00 p.m.
-Approve Resolution 2023-01 for Exemption from Audit
-Review Job Descriptions
-Review Progress on Specific Strategic Plan Goal

Prepared by Correen Becher, Secretary