

# Dolores Library District Board Meeting

## April 14, 2026

**Call to Order:** Sandy called the meeting to order at 6:02 p.m.

**Board Members Present:** Correen Becher, Leah Burkett, Lee Hallberg, Belinda Platts, and Emily Wisner

**Board Members Absent:** None

**Director:** Sean Gantt

**Guests:** Diana Donohue, Peggie Buckholts, and Mark Lange, community members; Derek Beckman, Dolores Town Board; Carol Westphall, FoDL president; and Chey Smith and Hannah Carloni, staff members.

**Agenda:** The Friends of Dolores Library report was moved to just after Public Comment. Lee moved to approve the agenda with that change, Belinda seconded, and the vote passed.

**Minutes:** Belinda made a motion to approve the minutes as submitted for the March meeting. Leah seconded the motion which carried upon a vote.

**Correspondence and Communications:** None

**Public Comment:** Derek Beckman introduced himself as the new liaison between the Dolores Town Board and the Library.

**Friends of the Dolores Library (FoDL) Update:** Carol highlighted events of the past 6 months which included the book sale, contributions to the purchase of the new computers, snack box, Guestimation Program and updating their bylaws. She also spoke about upcoming events which include book donations, the summer book sale, and their willingness to help with the 40th Anniversary Celebration.

### **Financials:**

1. Expenditures: Belinda and Emily asked about professional fees. Emily asked that any unused funds from the Onward grant be used toward programming expenses. Lee asked if the Library has discretion on how any unused funds from the Onward distribution can be spent.
2. P&L: The distribution from Onward was awarded as a grant and has been coded as such.
3. Balance Sheet: Sandy gave a brief explanation about how transfers are made from the Library's HiFi account to the checking account. Sean said the posted interest on the Colo. Trust accounts was for two months. Lee asked about interest comparison between the CD and Colorado Trust accounts to the Onward Foundation Fund.
4. Belinda moved to approve the financial reports as submitted and Emily seconded. The motion carried upon a vote.

### **REPORTS**

**Learning Moments:** Sandy summarized the "Library Policy Lifecycle" from Colorado Library Board. Then the board discussed the section on "Library Staff" from [Colorado Library Standards](#). Sean commented on how respected the staff is and efforts that have been made by DLD to increase salaries and benefits.

**Director's Report:** Sean highlighted the craft classes, the high school class project, and the "Pre-Pi" event. He also emphasized his annual report which included a bar graph, a few tables, and several line graphs demonstrating salaries and revenue, finances, and programming over the years. Sean shared his narrative for the Library's 2025 Library Report.

**Finance Committee:** Sandy reported on the meeting held April 14th. Leah attended as a guest. The committee reviewed the 1st quarter financial reports, which were available in the Board packet. Sandy then presented a final corrected report for End of Year 2025 of the Dolores Public Library Foundation Fund activity. The Fund began 2025 with a balance of \$51,794 and ended the year with \$76,064. \$1,729 came in from individual donations, \$3,829 from the donation box, \$1,000 in business donations, \$10,500 in grants, and \$8,389 in investment income; \$1,178 was charged for fees and bank charges. As of the end of February, 2026, the Fund had a balance of \$80,86: \$150 was individual donations, \$1,214 from the donation box, \$1,000 in grants, and \$2,524 in investment income, with fees of \$241. The distribution to the Library was made mid March. A discussion was had regarding using donation box money for programming.

**Workplace Assessment Committee Report:** Sandy shared that the WPA committee had decided to go with Luminary Consulting and why, stressing that the survey results would be completely anonymous. She gave somewhat of a timeline and what the minimum WPA costs will be. A discussion evolved regarding how surveys would be submitted to assure anonymity.

**Strategic Plan Update:** None

## UNFINISHED BUSINESS

**Review and Revise Conflict of Interest and Ethics Policies:** The District's attorney reviewed the current policies and suggested some changes. The policies will apply to staff and Board members and not to vendors. The disclosure was not included with the revisions presented. Lee pointed out a couple bullets in the Conflict of Interest Policy that were ambiguous and offered to adjust the wording to make them more clear. Upon Sandy's request, Belinda made a motion to table the Conflict of Interest and Ethics Policies approval, Lee seconded, and the motion carried.

**Review/Award Workplace Assessment RFP:** Sean had included the most current contract, which was reviewed earlier in the meeting. Upon Sandy's request, Emily made a motion to approve the Workplace Assessment contract and Leah seconded. The motion carried upon a vote.

**Discuss Special District 40th Anniversary:** Hannah mentioned that the Dolores Public Library was established in 1956 as a part of Town services, 70 years ago, and asked if the Board wanted to celebrate both events. Hannah presented many ideas she and Jillian had compiled as ways to celebrate. It was decided to form a committee with members of the DLD Board, Town, School, Staff and Friends. Sandy asked for Board members to help, which Correen and Emily volunteered. Sean suggested Hannah and Jillian as the staff members. Carol said the Friends would choose two members at their meeting on April 16. Derek said he'd be willing to help as a member of the Town Board. Emily made a motion to form an ad hoc committee to organize the Special District 40th Anniversary Celebration with Correen and herself representing the Board. Lee seconded, and the motion carried.

**Approve New Version of Intergovernmental Agreement (IGA) per Town Request:** The Town's attorney requested a minor change in wording on item #11 of the previously approved IGA. After discussion, Lee made a motion to approve the Intergovernmental Agreement as presented. Leah seconded, and the motion passed.

## NEW BUSINESS

**Review Employee Handbook:** Sandy said she has not received input from the District's attorney on changes to the Employee Handbook. Hannah and Chey presented several suggested changes the staff would like to see made. Sandy asked Board members to submit any suggested changes they feel are necessary by April 24th.

**Friends of Dolores Library Update:** Presented earlier in the meeting

**Discuss Board Correspondence & Communication Policy:** Sean said correspondence and communication is typically outlined in the bylaws. Belinda suggested having a policy regarding these issues would be helpful. Sean will investigate and gather information to develop a proposed policy.

**Elect Treasurer:** Sandy nominated Leah as Treasurer. After a discussion, Sandy made a motion to elect Leah as Treasurer, Emily seconded, and the motion carried upon a vote.

**Discuss Finance Committee:** Since Leah is the new Treasurer, Sandy moved to appoint Leah to the Finance Committee and the Dolores Public Library Foundation Fund Advisory Committee (officers are the committee members). Emily seconded, and the motion passed.

**Special Board Meeting:** Sandy requested a special board meeting to be held May 1st at 3:30. The purpose is to discuss the board process clarification Emily sent to the Board; and an executive session to discuss complaints that she has received and has shared with the board.

**Proposed Topics for Next Regular Meeting: May 12, 2026:**

- Review and/or Approve Conflict of Interest and Ethics Policies
- Review/discuss Employee Handbook revisions
- Review Correspondence & Communication Policy
- Summer Program Update
- Discuss more funding for programming. Leah made a motion to add this to the May 12 agenda. Lee seconded, and the motion passed.
- Report from 40th Anniversary committee

Prepared by Correen Becher, Secretary