

## Dolores Library District Board Meeting December 5, 2023

**Call to Order:** President Sandy Jumper called the meeting to order at 6:07 p.m.

**Board Members Present:** Correen Becher, Jeanne Becker, Gina Hernandez, Hassan Hourmanesh, Beth Mitchell, and Tamara Woodbury

**Board Members Absent:** None

**Director:** Sean Gantt

**Guests:** Cheyenne Baber, staff member

**Agenda and Minutes:** No changes or corrections were made to the agenda or minutes. Tamara made a motion to approve the agenda and minutes as presented. Beth seconded, and the motion carried upon a vote.

**Correspondence and Communications:** Sean shared three emails; one from Governor Polis, one from Sharon Morris, and one from Ann Perry. All three were in regard to the recent changes to the property tax laws. A discussion evolved about not having approval from the Dolores School District for Hassan to become a Trustee. Sean will follow up.

**Public Comment:** None

**Financials:** *Expenditures:* Correen asked about an expense for "options monitoring" which was for the alarm. She also asked about the \$630 spent for Halloween supplies and prizes. Sean said Megan purchased the items on her personal account and was reimbursed for those costs. Much of it was used for prizes. Sean reminded the Board that the Town did give \$5,000 to the Library to help support such community-oriented events. *P&L:* Sandy noted the year is almost done, and most expenses are well within the budgeted amount. *Balance Sheet:* Correen asked about the \$150 increase in the petty cash account. Sean said he is getting these funds from the bank account now. Previously he used money from donations, but that money is now going into the Onward! account. Tamara asked about the "Payroll Refunds" line item. This has been on the report for some time, and Sean said he will ask Chris Majors how to get it off.

Sandy asked for a motion to approve the November payroll, bills, and financial reports. Gina made the motion, Jeanne seconded, and the motion carried upon a vote.

### REPORTS

**Learning Moment:** A discussion evolved about how to get this component of the meeting going again. Tamara suggested having training on how to prepare and present a mill levy increase to the voters. CLiC was mentioned as a resource for Board training.

**Director's Report:** Sean brought to the Board's attention three sizeable grants the Library has received which do have stipulations on how the money can be spent, but that a portion of it can be used for overhead, paying staff, etc. He also pointed out the shredding of old documents, the Prospector meetings, and attending the Onward! banquet. Jeanne commented positively on the number of young adults involved at the Library.

**Finance Committee:** The committee met November 29<sup>th</sup> and made some adjustments to the budget, including cutting staff bonuses for 2024, and taking out the amount budgeted for fixed assets. When the county assessor has a better idea how much the District will receive the budget can be finalized.

**Strategic Plan Update:** None

### NEW BUSINESS

Sandy asked for a motion to table items a, b, c, and d until the January meeting due to the delay in finalizing the budget. Tamara made the motion and Beth seconded. The motion carried upon a vote.

**Review/Approve 2024 Meeting and Agenda Schedule:** The proposed schedules were presented to the Board. A short discussion developed about the December Board meeting date, but it was agreed to leave it. Tamara

moved to approve the 2024 Meeting and Agenda Schedules as presented. Beth seconded, and the motion carried upon a vote.

**Review/Approve 2024 Holiday Closure Schedule:** Sean presented 12 possible holiday days and asked for the Board's direction on which two to cut. With Cheyenne's help, it was agreed to not close on Juneteenth or Veteran's Day in order to give the staff the Friday after Thanksgiving and Christmas Eve off. Jeanne made a motion to approve the Holiday Closure Schedule as discussed. Gina seconded, and the motion carried upon a vote.

**Review Board Self-Evaluation Results:** Sandy passed out the results she compiled of the Board Self-Evaluation. She gleaned four priorities from the self-evaluations and suggested the Board concentrate on those.

**Board Officer Nominations:** All the current officers said each would be willing to continue their office and there were no other nominations. The nomination for President is Sandy Jumper, for Vice President is Jeanne Becker, and for Secretary is Correen Becher.

**Adjourn:** The meeting adjourned at 7:18 p.m.

PROPOSED TOPICS FOR NEXT MEETING: January 9, 2024 at 6:00 p.m.  
-Annual Meeting: Elect Officers

Prepared by Correen Becher, Secretary