

Dolores Library District Board Meeting

August 8, 2023

Call to Order: President Sandy Jumper called the meeting to order at 5:58 p.m.

Board Members Present: Correen Becher, Jeanne Becker, Gina Hernandez, Beth Mitchell, and Tamara Woodbury

Board Members Absent: None

Director: Sean Gantt

Guests: Peggy Boyer, Peggy Buckholtz, Walt Buckholtz, Hassan Hourmanesh, and staff members Cheyenne Baber and Emily Mason

Agenda and Minutes: Upon Sandy's request, Jeanne made a motion to approve the agenda as presented. Beth seconded the motion. The motion carried upon a vote.

Sandy asked if there were any additions or corrections to the minutes. There were none. At Sandy's request, Tamara made a motion to approve the minutes as presented. Gina seconded, and the motion passed after a vote.

Correspondence and Communications: Hassan Hourmanesh submitted an email request and resume to Sean to be considered as a new Trustee for the Board. He briefly spoke to the Board about his desire to serve along with his qualifications. Sean also presented three other emails he received from patrons regarding the services, programs, and quality of the staff (all positive!).

Public Comment: None

Financials: June: *Expenditures*-Beth asked about the payment to Powerhouse Science, Correen noted the "?" in the check number column for the Streamline payment. Sean wasn't sure why that happened and said he would check. Sean has been cutting checks for presenters in advance of their program but has decided to wait until after the program to pay the presenters. Jeanne agreed with that decision. *P&L*—Correen noted the ALA Grant Expenses didn't match the amount on the P&L. Sean said he will check that also. There were no questions or concerns about the Balance Sheet. July: There were no questions or concerns about the Expenditures, P&L, or Balance Sheet.

Sandy asked for a motion to approve the June and July payroll, bills, and financial reports. Gina made the motion, Tamara seconded. The motion carried upon a vote.

## REPORTS

Director's Report: The events Sean highlighted from June and July were the removal of trees in the outdoor classroom area, replacing the Xerox and HP printer, rearranging of the children's library, and research of a potential ballot issue regarding property tax revenue for special districts (Sean included 3 pages of information about this). Jeanne asked about the SIPA Grant. Circulation, Contacts, and Programming numbers are holding steady or increasing.

Finance Committee: Sandy reported the Onward! and Finance committees met August 2<sup>nd</sup>. The Onward! Committee approved depositing cash and check donations regularly into the account. The Finance Committee reviewed the midyear P&L and concluded the budget is on track.

#### UNFINISHED BUSINESS

ADA Accessible Parking Signs: Correen asked about the status of bringing the signs up to code. Sean explained the problems involved with the posts, ramp, and concrete. He said he will make the improvements when the Town updates theirs.

#### NEW BUSINESS

Strategic Plan Update: Goal #5, Exterior Spaces & Grounds: Sean presented an invoice from Underwood Forestry for tree removal and another from Uncarved Block Woodcraft & Handyman for construction of the outdoor classroom which total about \$4600. A discussion followed regarding timelines, costs, and uses of the space. The Board agreed it will be a nice addition to the Library property.

Fall Programs Update: Three programs have been finalized for the months of September, October, and November. Several others are in the works. The two mushroom programs in August are very popular.

#### ADJOURN

Sandy adjourned the meeting at 7:10 p.m.

Proposed Topics for Next Meeting: September 12, 2023, at 6:00 p.m.

Review Year-End Estimates

Prepared by Correen Becher, Secretary