Dolores Library District Board Meeting
May 12, 2026

Call to Order: President Sandy Jumper called the meeting to order at 6:01 p.m.
Board Members Present: Correen Becher, Leah Burkett, Lee Hallberg, and Emily Wisner
Board Members Absent: Belinda Platts
Director: Sean Gantt
Guests: Town of Dolores Liaison Derek Beckman, staff members Chey Smith and Hannah Carloni, KSJD reporter Gail Binkly, and community members Jeff Christenson, Shelley Curtis, Wendy Watkins, Deanna Truelsen, Val Truelsen, Diana Donohue, and Mark Lange

Before approving the agenda, Sandy read a statement to clarify a point of order from the May 1, 2026 Special Board Meeting. The statement said that the Director is not an ex-officio member of the Board as he stated in that meeting. He may serve in that capacity on advisory committees. Per the DLD bylaws and Colorado law, the Director is hired by the Board, but he does not have ex-officio status on the Board of Trustees.

Approval of Agenda: Emily moved to approve the agenda as presented and Leah seconded. The motion carried upon a vote.

Approval of Minutes: Included in the Board packet were the minutes from the Onboarding Session with New Trustees (April 6, 2026) and the regular Board meeting of April 14, 2026. Leah inquired about the minutes from the May 1, 2026 Special Board meeting. Sandy said those minutes would be included in the June Board packet. Sandy asked for a motion to approve both sets of minutes. Emily provided that motion which was seconded by Leah. The motion was carried.

Correspondence and Communications: Shelley Curtis presented herself as a potential Board member. She also included a resume of her qualifications to be on the Board. It was agreed to interview Shelley on Friday, May 22, 2026 at 6:00 pm. in the Quiet Room.

Public Comment: Jeff Christenson spoke about the newspaper article regarding the May 1st Special Board meeting. Val Truelsen thinks anonymous complaints should be rejected. Wendy Watkins also expressed similar thoughts about anonymous complaints. Shelley Curtis commented on the process of collecting the data of the community survey. Deanna Truelsen spoke on money being spent on attorney fees which could be spent on programming. Josh Maule presented a written comment regarding complaints and attorney fees.

Financials: Sandy introduced Leah as the Board's new Treasurer. Leah outlined her goals as Treasurer. Leah made a motion to approve the expense report as presented, and Lee seconded. Sandy asked for questions on the P&L. Lee made a motion to approve the P&L statement. Leah seconded, and the motion was carried.

REPORTS
Learning Moments: Included in the Board Packet was an article on "Marketing & Public Relations" from Colorado Library Standards. There were no questions or comments from Board members on the article.

Director's Report: Sean highlighted programming events during April. He noted that Jillian and Hannah had attended the CLiC and Connect event in Durango on programming. Sean spoke on efforts to fix the heating issue in the staff office area. Program numbers continue to increase.

Finance Committee: Did not meet

Workplace Assessment Committee Report: Sandy summarized a meeting held on April 6th with the consultant. The consultant has all the survey responses and will compile them into a report which should take about 2 weeks. It's likely a special Board meeting will be held to discuss the results of the survey.

40th Anniversary Committee Report: Correen reported on the early organization of the event, which is to be held July 10, in the afternoon. The committee decided to emphasize the 70th anniversary of the Library, but will include the 40 years of the Library District.

Strategic Plan Update: Collection & Circulation: Sean reported he and Cheyenne are weeding the anthropology and archaeology section of the nonfiction area. Diana Donohue will take the weeded items to an organization that may be able to use them.

UNFINISHED BUSINESS

Review/Revise Conflict of Interest and Ethics Policies: After a discussion, it was agreed to table discussion of these two policies. Emily made a motion to table the Ethics and Conflict of Interest Policies. Leah seconded, and the motion was carried.

Review/Revise Employee Handbook: This redlined document was just recently sent to Trustees, so Sandy asked members to study it then submit suggested changes to her. Leah suggested changing PTO to vacation/sick leave. Emily asked about accruing and spending PTO in the current handbook.

Review Draft of Board Correspondence and Communication Policy: Emily commented on the restrictiveness of the draft policy and shared a sample policy she compiled from other libraries. Leah suggested developing a more streamlined policy, which is governed by Open Meetings Law and in the District's bylaws. Leah asked about Sean being responsible for sending Board communications to all Trustees. This issue could be addressed in the new policy.

NEW BUSINESS

Summer Reading Program Update: Hannah presented her plans for kicking off SRP on the last day of school (May 21st) and touched on each week's activities, the reading challenge, and other events that will be held throughout the summer. July 31st will be the last day of the program. The plans for SRP sound awesome!

A lengthy discussion evolved regarding paying employees for their prep time if they need to work outside of scheduled hours to present programming. Lee made a motion to allow employees to work outside of scheduled work hours for set up, delivery, and clean up of programs. After further discussion, Lee amended his motion to all work schedules are set by the Executive Director and employees may be assigned to a work schedule outside of regular work hours due to program set up, delivery, and clean up and to be compensated to account for this, effective immediately. Emily seconded, and the motion passed.

Discuss Program Funding: A discussion developed regarding how donations to the Library are deposited, whether into Dolores Public Library Foundation Fund or into the general account of the Library. The determination of whether funds are restricted or unrestricted was also discussed. Sean expressed concerns that adjusting the budget for donor intent would jeopardize the District's long-term financial stability. Lee questioned that logic and asked to review the Director's spreadsheet to get a better understanding of his reasoning. Emily suggested funds in the donation box be put directly to programming. Lee will get a sample of a donation form which a contributor can designate where they want the funds to go. The District's CPA will be consulted regarding this matter.

Discuss Treasurer's Authorities and Permissions: Leah is requesting "read-only" access to QuickBooks and "view-only" access to bank statements to fulfill her duties as Treasurer. Following discussion regarding a withdrawn motion, the Board authorized Sean to provide Leah immediate access to the financial records she needs to fulfill her duties as supported by the District's bylaws. Sean asked for a vote to verify that authorization. Sandy declined stating the Treasurer's duties are implied in the bylaws and no formal vote was taken. It was also discussed adding Correen as a signatory to the bank account as the President's designee.

Proposed Topics for Next Meeting: June 9, 2026 at 6:00 p.m.:

-Review Bylaws
-Review/Revise Conflict of Interest and Ethics Policies
-Review/Revise Employee Handbook
-Review Correspondence & Communication Policy

A Special Board Meeting may be held to go over the Workplace Assessment Results

Adjourn: Sandy adjourned the meeting at 8:10 p.m.

Prepared by Correen Becher, Secretary