**Dolores Library District Board Meeting**

**May 10, 2022**

President Sandy Jumper called the meeting to order at 6:00 p.m.

Board Members Present: Correen Becher, Jeanne Becker, Gina Hernandez, Nicole Margeson (via Zoom), Beth Mitchell, and Tamara Woodbury

Director: Sean Gantt

Guests: Joyce Waldman

Agenda and Minutes: Two corrections were made to the minutes: correct the name of the County Clerk to Kim Percell, and add a “y” to the word Secretary.

Jeanne made a motion to approve the agenda and the minutes as corrected. Beth seconded the motion which carried upon a vote.

Correspondence and Communications: The May Newsletter was presented.

Public Comment: Sean mentioned some patrons are asking about a man who parks in the parking lot all day. This issue was discussed last month in response to a patron’s inquiry.

Financials: Items commented on the Expenditures report were the insurance expenses and a payment to the Dolores County Public Library; property tax monies are coming in quickly and the State Grant has finalized per the P&L report; and Sean is still waiting to hear from Chris Majors on the Fixed Assets issue on the Balance Sheet report.

Tamara made a motion to approve the April payroll, bills, and financial reports. Gina seconded the motion which carried upon a vote.

REPORTS

Learning Moments: Sean showed a short video titled “Trustee Trouble, Meetings: Land of Confusion.” The video spoke on using Rules of Order procedures to run meetings, the duties of the Chair, Trustees and Director prior to and during meetings, and the role of employees at meetings.

Director’s Report: Much of Sean’s oral report focused on personnel issues. Cheyenne will become the Collection & Circulation/Library Assistant employee when Diana leaves the end of May. Sean has hired a new Children’s Librarian/Library Assistant who will start the middle of July. He commented on the SDA Webinar on SB21-088, the Mahjong lessons, and the new outdoor furniture. Jeanne asked about the Cinco de Mayo potluck.

Finance Committee: No May meeting

ACTION/DISCUSSION ITEMS

Friends of the Dolores Library Update: Joyce Waldman, President of FODL, reported the past several months of the group’s activities. She mentioned the contribution towards the new outdoor furniture, a donation to Operation Graduation, the ongoing book donations, the cookbook giveaway, and the upcoming book sale in June.

COVID-19 Update: Sean showed a graph which indicated the virus is still within manageable limits and suggested the Library maintain the current status.

Summer Program Update: Cheyenne presented a written report on the Summer Reading Program called “Oceans of Possibilities.” The report included a list of activities and prizes as well as the marketing she’s doing for the program. Due to the Library being short staffed, the program is being scaled back slightly over previous non-Covid years.

Adopt 2022-2025 Strategic Plan: After a short discussion, Tamara made a motion to adopt the 2022-2025 Strategic Plan. Beth seconded the motion which carried upon a vote.

Adopt Collection Policy: Sean presented an updated “Dolores Library District Collection Policy,” which was approved in 2004, along with three appendices. The first appendix is the “Library Bill of Rights,” the second is “The Freedom to Read Statement,” and the third is a “Request for Reconsideration of Materials” form. After a short discussion Sandy called for a vote.

Tamara moved to adopt the Dolores Library District Collection Policy. Jeanne seconded the motion which carried upon a vote.

Proposed Topics for Next Meeting: Other than normal business, there were no suggestions for the June meeting. Three Trustees will be unable to attend, so it was decided to cancel the June meeting. The next meeting will be held July 12, 2022 at 6:00 p.m.

ADJOURN: The meeting adjourned at 7:34 p.m.

Prepared by Correen Becher, Secretary

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