**Dolores Library District Board Meeting**

**November 8, 2022**

President Sandy Jumper called the meeting to order at 6:00 p.m.

Board Members Present: Correen Becher, Gina Hernandez, Nicole Margeson, Beth Mitchell, and Tamara Woodbury (via Zoom)

Board Members Absent: Jeanne Becker

Director: Sean Gantt

Guests: Anna Szczepanski of CLiC and Joyce Waldman of FODL

Agenda and Minutes: Board members looked over the agenda and minutes and had no corrections or changes to make. Beth made a motion to approve the agenda and minutes as presented and Gina seconded the motion. The motion carried upon a vote.

Correspondence and Communications: Sean had the November newsletter available for Board members to look over. He did note the gourd carving program has been rescheduled for Nov. 19.

Public Comment: None

Financials: Expenditures: Correen asked about the amount of the payment to the courier and the HVAC repair. Sean explained that the payment to NetForce was for 2 months and that there were three payrolls. P&L: Sandy noted that most expenses are within acceptable ranges. There was no comment about the Balance Sheet.

Nicole made a motion to approve the payroll, bills, and financial reports. Gina seconded, and the motion passed upon a vote.

REPORTS:

Learning Moment: Anna Szczepanski of Colorado Library Consortium gave a presentation on the role of the library trustee. She presented a number of statewide and local library stats. Then she led an activity “What Would You Do?”. This prompted some good discussion on the expectations and roles of library trustees.

Director’s Report: The events Sean chose to highlight were the website and email improvements he is working on, the wrap-up of some grants, and the meeting for library directors in southwest Colorado that was held in Dolores on Oct. 7th. He also mentioned some November and December activities.

Finance Committee: Sandy reported the committee met November 7 to finalize the 2023 budget and will discuss the budget later in the meeting.

UNFINISHED BUSINESS: None

NEW BUSINESS:

Friends of Dolores Library Report:

Joyce Waldman, President of FoDL reported on the group’s events including the election of officers, book donations, fundraising ideas, increasing membership strategies, and the Holiday Book Sale set for Dec. 3.

Review/Revise Board Evaluation:

The Board looked over the Board Self Evaluation form and agreed to use it as presented. Gina suggested using a neutral response (3) if someone felt that an item didn’t apply to them or if they weren’t sure. Sandy asked that the completed evaluations be returned to her by December 1.

Review Proposed 2023 Budget:

The Board members looked over the proposed budget. Sandy explained the decreased revenue due to new legislation. The increased expenditures are because of an increase in salaries to keep up with inflation and proposed work on the HVAC system. The budget will be voted on at the December meeting.

Executive Session:

At 7:39 p.m. President Sandy Jumper moved to go into Executive Session for discussion of a personnel matter regarding the Director’s Evaluation and Revision of Director’s Contract, pursuant to CRS 24-6-402(4)(f) with only Board members present. Gina seconded the motion. Jeanne Becker was not present and Tamara Woodbury attended via Zoom.

The Board did not adopt any policy, position, resolution, rule, regulation or take any formal action. The Executive Session adjourned at 7:57 p.m. and the regular meeting reconvened.

ADJOURN: The regular meeting adjourned at 7:58 p.m.

Proposed Topics for Next Meeting: December 6, 2022 at 6:00 p.m.

-Approve Staff Bonuses

-Approve Director’s Contract

-Review Board Evaluation Results

-Nominations for Board Officers

-Review Specific Strategic Plan Goal

Prepared by Correen Becher, Secretary

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