

Dolores Public Library
1002 Railroad Ave/PO Box 847, Dolores, Colorado 81323-0847
(970) 882-4127 (970) 882-2224 (Fax)
www.doloreslibrary.org

January 10, 2024

Division of Local Government
1313 Sherman Street, Room 521
Denver, Colorado 80203

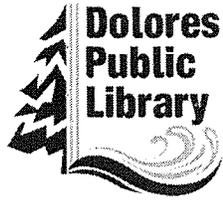
Attached is a scanned copy of the 2024 Budget for the Dolores Library District in Montezuma County, submitted pursuant to Section 29-1-113, C.R.S. This budget was adopted on January 9, 2024. If there are any questions on the budget, please contact Sean Gantt at (970) 882-4127 or P.O. Box 847, Dolores, Colorado, 81323.

The mill levy certified to the County Commissioners is 4.156 mills for all general operating purposes, subject to statutory and/or TABOR limitations.

I, Sean Gantt, Executive Director, certify that the attached is a true and accurate copy of the adopted 2024 budget of the Dolores Library District/Montezuma County.

Sincerely,

Sean E. Gantt, PhD
Executive Director
Dolores Public Library



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"The very existence of libraries affords the best evidence that we may yet have hope for the future of man" (T.S. Eliot).

2024 Budget Message

The following budget was prepared according to the Dolores Library District/Montezuma County Board of Trustees Budget Policy and the guidelines set out by the Department of Local Affairs. Any questions about this budget may be directed to Sean Gantt, the Executive Director of the Dolores Public Library at (970) 882-4127 or sean@doloreslibrary.org. The budgetary basis of accounting timing measurement method used by the Dolores Library District for its governmental activities is the modified accrual basis.

Over the past year the Dolores Public Library returned to a normal programming environment after the pandemic, adding additional youth STEM programs and continuing the innovative adult programs from the previous years. We had one personnel change, with the departure of Emily Mason and promotion of Jillian Rash from Library Clerk to Library Assistant/Marketing to replace her. We also hired Cheyenne Smith to replace Jillian as the Library Clerk. At present we do not have a dedicated Adult Services Coordinator and the Director has temporarily assumed those responsibilities. Some highlights from this year include:

- Rearranged and updated both youth areas in the library
- Updated the phones to a new VOIP system with new hardware
- Transitioned the Fossum Fund to the Dolores Library Foundation Fund and began depositing donations
- Secured ~\$50,000 in grant funding
- Created shared digital staff calendars in Outlook for coordination and scheduling
- Signed MOU with the Friends of the Dolores Library and agreed on a new financial arrangement
- Completed trail improvements and the new outdoor Storytime area
- Updated the performance evaluation process and documents
- Prospector was integrated into AspenCat opening additional resource sharing opportunities for patrons
- Increased participation in both Youth and Adult Programs across the board

In 2024 we will continue to provide a variety of youth and adult services and programs while focusing on a few key areas including technology, STEM education, and partnership development. We will continue to replace the outdated public computers following our technology replacement plan. We are seeking additional funding to continue our new Science, Technology, Engineering, and Math (STEM) youth programs for the next year. Finally, we would like to work with the other public libraries in the county as well as other local organizations to develop additional partnerships and programs. We believe that by working with our local partners we can maximize the impact that we have in our community.

Your community source for knowledge, personal growth, and opportunities for lifelong learning!

**Dolores Library District Budget
Fiscal Year 2024**

<u>Revenue</u>	Final 2022	Final Est. 2023	Proposed 2024	
Beginning Fund Balance: January 1	\$ 612,307	\$ 605,397	\$ 559,667	
Revenue	\$ 330,507	\$ 329,679	\$ 294,744	
Total Available	\$ 942,814	\$ 935,076	\$ 854,410	
<u>Expenditures</u>				
Operating Expenditures	\$ 319,346	\$ 358,813	\$ 347,732	
Treasurer's Fees	\$ 5,259	\$ 7,307	\$ 8,000	
Capital Outlay	\$ 12,810	\$ 9,289	\$ 21,000	
Total Expenditures	\$ 337,415	\$ 375,410	\$ 376,732	
Profit and/or Loss	\$ (6,908)	\$ (45,730)	\$ (81,988)	\$ 82,658
<u>Funds for Future Expenditures</u>				
TABOR: Amendment 1 Reserved	\$ 10,500	\$ 10,500	\$ 10,500	
Contingency Fund	\$ 175,000	\$ 175,000	\$ 175,000	
Unreserved Fund Balance	\$ 419,900	\$ 374,167	\$ 292,179	

REVENUE:		Final 2022	Final Est. 2023	Proposed 2024
4000 Property Tax	\$	262,136	\$ 259,729	\$ 257,744
4010 S.O. Taxes	\$	34,808	\$ 32,654	\$ 25,000
4011 Delinquent Taxes	\$	1,060		
4130 Donations	\$	13,776	\$ 11,790	\$ -
4190 Miscellaneous	\$	2,311	\$ 2,100	\$ 2,000
4200 Grants	\$	13,278	\$ 10,298	\$ 5,000
4300 Interest	\$	3,138	\$ 13,108	\$ 5,000
Total Revenue	\$	330,507	\$ 329,679	\$ 294,744

EXPENDITURES:

	<u>Personnel Expenditures</u>	Final 2022	Final Est. 2023	Proposed 2024	
5800	Salaries and Wages	\$ 202,425	\$ 227,975	\$ 209,120	
5810	Payroll Taxes	\$ 15,730	\$ 17,440	\$ 15,998	
5820	Benefits	\$ 4,380	\$ 7,865	\$ 7,215	
	Subtotal Personnel Expenditures	\$ 222,535	\$ 253,280	\$ 232,332	62%
	<u>Operating Expenditures</u>				
5020	Periodicals	\$ 1,036	\$ 739	\$ 1,000	
5030	Programs	\$ 6,397	\$ 5,813	\$ 6,000	
5100	ILL Catalog	\$ 2,130	\$ 2,130	\$ 3,000	
5110	Databases	\$ 2,295	\$ 2,084	\$ 3,000	
5120	Technical Support and Maintenance	\$ 13,489	\$ 14,359	\$ 15,000	
5121	Website	\$ 1,734	\$ 1,200	\$ 1,500	
5125	Computers	\$ 639	\$ 3,250	\$ 4,000	
5200	Continuing Education	\$ 249	\$ 50	\$ 1,000	
5210	Dues and Fees	\$ 2,792	\$ 4,320	\$ 4,500	
5230	Insurance	\$ 9,231	\$ 10,651	\$ 12,000	
5260	Travel/Meals/Mileage/Meetings	\$ 4,164	\$ 1,571	\$ 5,000	
5270	Courier	\$ 2,151	\$ 1,676	\$ 2,500	
5275	Postage	\$ 234	\$ 185	\$ 400	
5280	Professional Fees	\$ 1,100	\$ 1,150	\$ 1,500	
5290	Repairs and Maintenance	\$ 7,634	\$ 4,533	\$ 8,000	
5295	Janitorial	\$ 7,154	\$ 7,477	\$ 7,500	
5296	Snow Removal	\$ 728	\$ 2,335	\$ 3,000	
5300	Supplies	\$ 5,288	\$ 6,117	\$ 6,500	
5310	Marketing	\$ 64	\$ 220	\$ 400	
5500	Utilities	\$ 12,159	\$ 15,446	\$ 16,000	
5520	Copier Lease/Usage	\$ 2,400	\$ 3,185	\$ 3,600	
5530	Telephone	\$ 1,658	\$ 1,398	\$ 1,500	
5610	Grant Expenses	\$ 9,267	\$ 13,189	\$ 5,000	
5620	Internet	\$ 2,394	\$ 2,456	\$ 3,000	
5900	Miscellaneous	\$ 423.69	\$ -	\$ 500	
	Subtotal Operating Expenditures	\$ 96,811	\$ 105,533	\$ 115,400	31%
	Total Personnel/Operating Expenditures	\$ 319,346	\$ 358,813	\$ 347,732	
	<u>Capital Outlays</u>				
5000	Books and Materials	\$ 4,005	\$ 3,555	\$ 6,000	
5010, 5015, 5017	Electronic Materials	\$ 3,345	\$ 3,932	\$ 5,000	
5700	Equipment	\$ 5,460	\$ 1,803	\$ 5,000	
5945	Fixed Assets/Equipment > \$5,000	\$ -	\$ -	\$ -	
5950	Other Projects	\$ -	\$ -	\$ 5,000	
	Total Capital Outlay	\$ 12,810	\$ 9,289	\$ 21,000	6%

BALLANTINE COMMUNICATIONS

Campaign No. 18251
 Today's Date 13 Nov 2023
 P.O. Number
 Sales Rep Tamara Desrosiers

This is a quote for approval, not an invoice. Advanced payments may be accepted.

bill-to

Dolores Public Library
 P.O. Box 847
 Dolores, CO 81323
 Tel: 970 882-4127
 Account No: 100422

advertiser

Dolores Public Library
 P.O. Box 847
 Dolores, CO 81323
 Tel: 970 882-4127
 Account No: 100422

campaign summary

Description	Budget 2024
Start Date	11/15/2023
End Date	11/28/2023
Currency	

cost summary

Base Amount	\$20.28
Adjustments	\$-2.86
Gross Amount	\$17.42
Agency Commission	\$0.00
Net Amount	\$17.42
Estimated Tax	\$0.00
Total	\$17.42

Pre-Payment Details

Pre-Payment Amount	Pre-Payment Date	Pre-Payment Card No.
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No Pre-Payments on this order

print lines

Line No.	Product	Description	Issue / Run Date	Quantity	Rate	Adjusted Rate	Amount
37645	The Journal	TJ Public Legal	11/15/2023	1	8.71	10.14	8.71
--- ADJUSTMENT ---					Frequency Break: 2x Discount	-1.43	

**18251
Notice of Proposed Budget**

Notice is hereby given that a proposed budget for the Dolores Library District for the ensuing year of 2024 has been filed in the office of the Dolores Public Library and is available for public inspection. Such

Line No.	Product	Description	Issue / Run Date	Quantity	Rate	Adjusted Rate	Amount
<p>may at any time prior to the final edition of the budget, file or register their objections thereto.</p> <p>Dated: November 9, 2023 Sean E. Gantt, Director Dolores Library District</p> <p>Published in The Journal November 15 and 22, 2023</p>							

digital lines							
Line No.	Product	Description	Start	End	Quantity	Rate	Amount
-- No Line Items --							

other lines							
Line No.	Product	Description	Start	End	Quantity	Rate	Amount
37646	TJ Adpay/4C Marketplace Online	Class Liner Non-Recruitment	11/15/2023	11/28/2023	14	0.00	0.00

New Tax Entity? YES NO

Montezuma County COUNTY ASSESSOR

Date 12/21/2023

NAME OF TAX ENTITY: DOLORES LIBRARY DISTRICT

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) and 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2023:

Table with 11 rows of valuation items and their corresponding dollar amounts, including previous year's net total, current year's gross total, and various exemptions.

- † This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution
* New Construction is defined as: Taxable real property structures and the personal property connected with the structure.
≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.
Φ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART. X, SEC. 20, COLO. CONSTITUTION AND 39-5-121(2)(b), C.R.S., THE Montezuma County ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2023:

Table with 7 rows of actual valuation items and their corresponding dollar amounts, including current year's total actual value and additions to taxable real property.

DELETIONS FROM TAXABLE REAL PROPERTY

Table with 3 rows of deletion items and their corresponding dollar amounts, including destruction of taxable real property improvements and disconnections/exclusions.

- † This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.
* Construction is defined as newly constructed taxable real property structures.
§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY \$607,607,590

IN ACCORDANCE WITH 39-5-128(1.5), C.R.S., THE ASSESSOR PROVIDES:

HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): ** \$72,687

*** The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119.5(3), C.R.S.

NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.

CERTIFICATION OF TAX LEVIES

TO: County Commissioners of Montezuma County, Colorado.

The Board of Dolores Library District hereby certifies the following mill levies to be extended upon the GROSS assessed valuation of \$62,236,420. Submitted this date: December 8, 2022.

PURPOSE	LEVY	REVENUE
1. General operating expenses	4.156 Mills	\$ 257,744
2. (MINUS) Temporary property tax credit/+ Temporary mill levy rate reduction Section 39-1-111.5,C.R.S.	_____	_____
SUBTOTAL	<u>4.156 Mills</u>	\$ <u>257,744</u>
3. General obligation bonds and interest*	_____ mills	\$ _____
4. Contractual obligations approved at election	_____ mills	\$ _____
5. Capital expenditures (levied through public hearing) Pursuant to Section 29-1-301(1.2),C.R.S.) For (counties and municipalities only)Section 29-1-302(1.5), C.R.S.,for (special districts only) or approved at election	_____ mills	\$ _____
6. Refunds/Abatements	<u>0</u> mills	\$ _____
7. Other (specify)	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL	<u>4.156</u> mills	\$ <u>257,744</u>

Contact persons: Sean E. Gantt

Daytime Phone: (970) 882-4127

Signed: 

Title: Executive Director

*SPECIAL DISTRICTS must certify separate mill levies and revenues to the Board of County Commissioners, one each for funding requirements of each debt (Section 32-1-1603,C.R.S.) Space is provided on this form. Totals should be recorded above on line 3.

NOTE: Certification must be carried to three decimal places only. If county boundaries extend into more than one county, please list all counties here: _____

And all mill levies must be the same for each county.

Send a complete copy of this form to the Division of Local Government, Room 521, 1313 Sherman Street, Denver, Colorado, 80203, 303/866 2156. Form DLG 70

Appendix – Revised 9/98 C-15

RESOLUTION 2024 - 01
RESOLUTION TO ADOPT BUDGET
(Pursuant to 29-1)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE DOLORES LIBRARY DISTRICT, DOLORES, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024, AND ENDING ON THE LAST DAY OF DECEMBER 2024.

WHEREAS, The Governing Board of the Dolores Library District has appointed Sean E. Gantt, Executive Director, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Sean E. Gantt, Executive Director, has submitted a proposed budget to this governing body on January 9, 2024 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 5, 2023, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

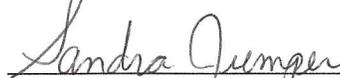
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DOLORES LIBRARY DISTRICT, DOLORES, COLORADO;

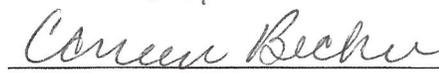
Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Dolores Library District for the year stated above.

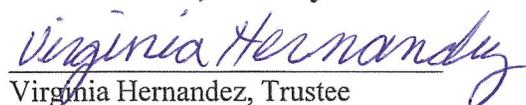
Section 2. That the budget hereby approved and adopted shall be signed by the Governing Board and made a part of the public records of the County of Montezuma, Colorado.

ADOPTED, this 9th day of January, 2024.

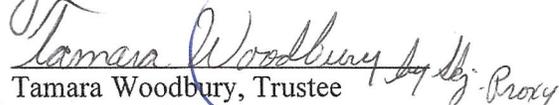
ATTEST:


Sandra Jumper, President


Correen Becher, Secretary


Virginia Hernandez, Trustee


Jeanne Becker, Vice President


Tamara Woodbury, Trustee


Beth Mitchell, Trustee

Hassan Hourmanesh, Trustee

RESOLUTION 2024 - 02
RESOLUTION TO SET MILL LEVIES
(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2023, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE DOLORES LIBRARY DISTRICT, DOLORES, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Governing Board of the Dolores Library District, has adopted the annual budget in accordance with the Local Government Budget Law, on January 9, 2024, and;

WHEREAS, the amount of money used to balance the budget for general operating purposes from property tax revenue is \$257,744 and;

WHEREAS, the 2023 valuation for assessment for the Dolores Library District as certified by the Montezuma County Assessor is \$62,017,240.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DOLORES LIBRARY DISTRICT, DOLORES, COLORADO:

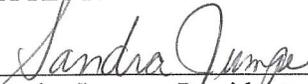
Section 1. That for the purpose of meeting all general operating expenses of the Dolores Library District during the 2024 budget year, there is hereby levied a tax of 4.156 mills upon each dollar of the total valuation for assessment of all taxable property within the Dolores Library District for the year 2023.

Section 2,3,4, not applicable.

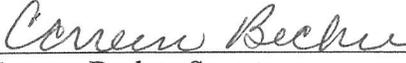
Section 5. That the Executive Director is hereby authorized and directed to immediately certify to the County Commissioners of Montezuma County, Colorado, the mill levies for the Dolores Library District as hereinabove determined and set, or be authorized and directed to certify to the County Commissioners of Montezuma County, Colorado the mill levies for the Dolores Library District as hereinabove determined and set, but as recalculated as needed upon receipt of the final certification of valuation from the county assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED this 9th of January 2024.

ATTEST:



Sandra Jumper, President



Correen Becher, Secretary



Virginia Hernandez, Trustee

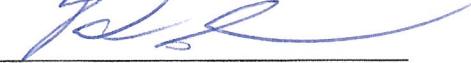
Hassan Hourmanesh, Trustee



Jeanne Becker, Vice President



Tamara Woodbury, Trustee



Beth Mitchell, Trustee

RESOLUTION 2024 - 03
RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE DOLORES LIBRARY DISTRICT, DOLORES, COLORADO FOR THE 2024 BUDGET YEAR.

WHEREAS, the Governing Board has adopted the annual budget in accordance with the Local Government Budget Law, on January 9, 2024, and;

WHEREAS, the Governing Board has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves of fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Dolores Library District.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE DOLORES LIBRARY DISTRICT, DOLORES, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund for purposes stated:

GENERAL FUND:

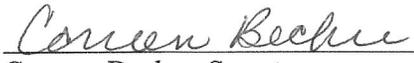
Current Operating Expenses	\$ 382,395
Treasurer's Fees	\$ 8,000
Capital Outlay	\$ 21,000

TOTAL GENERAL FUND **\$ 411,395**

ADOPTED THIS 9th Day of January, 2024.

ATTEST:

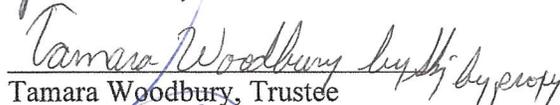

Sandra Jumper, President

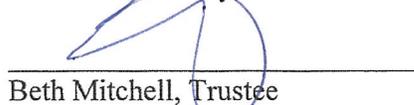

Correen Becher, Secretary


Virginia Hernandez, Trustee

Hassan Hourmanesh, Trustee


Jeanne Becker, Vice President


Tamara Woodbury, Trustee


Beth Mitchell, Trustee