

Dolores Library District Board Meeting August 9, 2022

President Sandy Jumper called the meeting to order at 6:03 p.m.

Board Members Present: Correen Becher, Jeanne Becker, Gina Hernandez, Nicole Margeson (via Zoom), Beth Mitchell and Tamara Woodbury

Director: Dr. Sean Gantt

Guests: None

Agenda and Minutes: Jeanne requested that we add "Friends" as a discussion item to the agenda. The May minutes were reviewed. Tamara attended the meeting in person so the "via Zoom" needs to be deleted. The July minutes were reviewed. Jeanne noted a spelling error on "Learning Moments"

Jeanne made a motion to approve the August agenda as changed and the May and July minutes as corrected. Beth seconded the motion which carried upon a vote.

Correspondence and Communications: None (Sean didn't include the newsletter because of the new format, though he did put copies on the table for Trustees to look at.)

Public Comment: None

Financials: Correen asked about the change in the Janitorial expense. Sean said the new cleaning person asked to be paid bi-weekly rather than monthly. Correen also asked about the Comfort Air expenditure which was routine maintenance and replacement of an exhaust fan. Sandy commented that the fiscal year is now 58% complete and most expenses are well within that percentage. There were no other comments about the P & L statement or the Balance Sheet.

Tamara made a motion to approve the July financial reports. Gina seconded the motion which passed upon a vote.

REPORTS

Learning Moments: Sean showed a video titled "Trustee Trouble 5: Finances: Working Hard for the Money." The video outlined the different roles of the Director and the Board when dealing with finances. The topic led into a discussion about valuing property in Montezuma County, and especially in the Dolores Library District. Sean expressed some concerns and said he would try to find out more about how property is assessed for property tax purposes.

Director's Report:

Events during July that Sean mentioned were the new children's librarian starting as well as the resignation of the library clerk. He also mentioned that the records retention committee is almost finished. Upcoming programming of interest is the History of Indigenous People of SW Colorado in August and September, as well as the Sound Bath. Jeanne asked about the difference in numbers of Adult Programs from last year to this.

Finance Committee: No meeting in August

ACTION/DISCUSSION ITEMS

COVID-19 Update:

The number of cases in the County are up some, but Sean is comfortable maintaining the Library's current level of precautions.

Summer Reading Program:

Sean included a report from Cheyenne on the Summer Reading Program which was a great success. He commented on all the extra hours outside of her Library time that Cheyenne contributed to the program.

Review Health Stipend/Benefits:

Sean presented information from the Employee Handbook on the health stipend and PTO. He noted that part-time employees who have been with the Library less than 2 years get a little better PTO benefit than full-time employees with fewer than 2 years. He suggested a way to make it more equitable. The Board asked that he rework the table and present it at the September meeting.

He also brought up the topic of the health stipend. Tamara suggested that all part-time and full-time employees be paid the same amount regardless of time of service. Then the issue of the Library providing a health plan for employees came up. After some discussion the Board asked Sean to investigate that possibility.

Friends of the Dolores Library:

Jeanne suggested that the Trustees acknowledge the contributions of the FODL group. Correen agreed to check with the officers of the Friends to see if they would be okay with the Trustees attending at least part of their next meeting in early October.

ADJOURN: The meeting adjourned at 7:50 p.m.

Proposed Topics for Next Meeting: September 13, 2022 at 6:00 p.m.

- Review Year-End Budget Estimate
- Review Progress on Strategic Plan Goal

Prepared by Correen Becher, Secretary